

Exhibitor Service Manual



Show Dates: October 10-13, 2025

Special Booth Package

Rental price includes delivery to and removal from your booth.

IMPORTANT: TO OBTAIN THE SPECIAL BOOTH PACKAGE, YOUR ORDER AND FULL PAYMENT MUST BE RECEIVED BY September 22, 2025

CHECK OPTION AND OUANTITY DESIRED.

THIS SPECIAL PACKAGE IS NOT AVAILABLE AFTER DISCOUNT DEADLINE DATE.

NOTHING CAN BE CHANGED IN THIS PACKAGE (COMES AS IS. THERE ARE NO SUBSTITUTIONS,

NOR CREDIT GIVEN FOR UNUSED PACKAGE ITEMS.)

Discount deadline: SPECIAL PACKAGE OPTIONS
September 22, 2025

Option A ******** \$ 240.00 Option B ******** \$ 336.00

INCLUDES: INCLUDES:

1-8' white or black draped table, 30" h. 2-6' white or black draped tables, 30" h.

2 - Black side chairs 2 - Black side chairs

1 - wastebasket (trash removal excluded) 1 - wastebasket (trash removal excluded)

SELECT COLOR

White Black

No substitutions to the booth package. The above rates are offered in advance only (NO onsite orders). Items cancelled after delivery to booth are subject to a 100% charge of the booth package rate.

Quantity Option A: \$240.00 per package=
Quantity Option B: \$336.00 per package=

EXPO CONVENTION CONTRACTORS WILL CONDUCT BOOTH CHECKS/INSPECTIONS BEFORE THE SHOW BEGINS. IF ANY EXTRA FURNITURE IS FOUND IN YOUR BOOTH BEYOND WHAT WAS ORDERED OR PROVIDED, YOU WILL BE CHARGED SHOW-SITE PRICING FOR THE ADDITIONAL ITEMS.

Amount	
7% TAX	
Amount Due	

Payment Policy: Payment in full of rental charges including applicable tax, must accompany your order. Invoices must be settled at the service desk prior to show opening. No telephone orders accepted. Cancellation Policy: Items cancelled before the deadline date will be refunded 100%. Items cancelled after move-in begins will be invoiced at 100% of original price.

Company name: Booth #...

Contact name: Email:
Phone: Fax:

Please return along with payment policy via email to info@expocci.com or via fax 305-751-1298.

NEED ANYTHING?

Phone: 305-751-1234 | Fax: 305-751-1298